



Director of the Michael D. White '70 Center for Emerging Leaders

PREAMBLE

Boston College High School is a Catholic, Jesuit, independent, college preparatory school serving approximately 1400 young men from various communities across Massachusetts. Founded in 1863, Boston College High School is committed to an authentic formation of the head, heart, and hands within the parameters of the Characteristics of Jesuit Education, the Ignatian Pedagogical Paradigm, the BC High Mission Statement, and the strategic plan. The Director of the Michael D. White '70 Center for Emerging Leaders (Director) is a key member of the Principal's Leadership Team.

As a senior leader in a Jesuit school, the Director is inspired at all times by the highest Ignatian ideal of *Ad Majorem Dei Gloriam* (For the Greater Glory of God). Within this context lies the Ignatian ideals of companionship and collegiality. This relationship was modeled by St. Ignatius and his early companions and strives to uphold the virtues of being Christ-centered people for and with others.

1. ROLE PURPOSE

- The Director should be an exemplary leader who models the way, inspires a shared vision, challenges the process, enables others to act and encourage the heart. They should demonstrate the capacity to establish direction through a clearly articulated vision and concomitant strategies, align, motivate and inspire others in a shared vision, and produce and lead change.
- The Director should be discerning and reflective, deeply committed to the ongoing exploration of their own spirituality, in order to accompany faculty, staff and students.

2. LINE OF AUTHORITY

The position is directly responsible to the Principal. As such, the Director is expected to make a significant contribution to the overall direction of the school.

3. ROLE ACCOUNTABILITY

The Director is responsible for the overall leadership of the Michael D. White Center for Emerging Leaders (Center).

4. KEY RESPONSIBILITIES

The Director will need to have a demonstrated capacity to think strategically and operationally and to have led innovative strategies in the area of student leadership, preferably in a Jesuit context. The Director will have demonstrated experience with program development, oversight and assessment. The Director will have primary responsibility for all aspects of the Center leadership, management, and growth. The Director will be responsible for creating and directing a long-term strategic plan and appropriate opportunities for the long-term growth of the Center.

5. SPECIFIC RESPONSIBILITIES

The Director will:

- continue to develop a robust, evidence based leadership program, congruent with the vision and mission of the school
- develop and implement all programming to publicize and make the program accessible broadly to students, faculty, and staff at the school, as well as parents and alumni
- through a clearly articulated program, ensure that the school community develops a deep understanding of Ignatian leadership
- leverage student feedback to collect quantitative and qualitative data to drive research in the area of student leadership development in the Ignatian tradition
- collaborate with Jesuit schools throughout the global network to both model and engage in global leadership skill development
- develop and implement the process for the selection of the program student cohort on an annual basis
- help manage and coordinate existing leadership programs at the principal's discretion
- ensure that the program complements the other centers in the school, namely the Hyde Center for Global Education, the Center for Ignatian Identity and Formation, the Center of Equity and Inclusion, and the Shields Center for Innovation, as well as the overall educational program
- be able to articulate the current priorities of the Society of Jesus, with a particular focus on leadership
- manage and report on department budgets with detailed accuracy on an on-going basis
- identify intersectionality and opportunities for integration of the program into the academic curriculum
- attend Academic Council meetings and other meetings as required by the principal
- collaborate with Advancement, participate in donor meetings, proposals, and stewardship initiatives as necessary
- work with the VP for External Affairs to develop a marketing/advertising plan for promoting Center programs and create appropriate promotional information and brochures that identify the Center as one of BC High's most unique and transformative offerings
- serve as the primary spokesperson for all Center programs and advocate for the mission and goals of the Center at a range of BC High functions and events
- collaborate with the Office of Enrollment to ensure Center programs are highlighted at all appropriate Admissions events and in BC High's marketing efforts for all prospective families

Other Duties

The Principal may allocate other duties in accordance with the school's needs and in keeping with the expertise of this position of leadership. The nature of the position is such that the Director is required to be available outside the "normal" office/school hours, to attend meetings and presentations whenever necessary and to represent the school in a variety of forums whenever required.

6. SELECTION CRITERIA

- Minimum of at least 5 years of teaching experience in grades 7-12 are required.
- A proven record of strong communication, strategic thinking, and effective collaboration skills are essential.
- A commitment to diversity, equity, and inclusion.
- Proven track record of leadership at a middle or senior level, preferably in the area of student leadership.
- The capacity to develop, articulate, and inspire a vision of leadership by drawing others to it.
- Knowledge of current trends and empirical research in the leadership field .

Deadline for applications is Friday May 14th, 2021.

Applications should be addressed to the Principal, Mr. Adam Lewis.

Applications should include a cover letter and resume, and be sent care of Ms. Sue Glover; Manager, People and Culture, at sglover@bchigh.edu.