

Head Track Coach

Job Description

The BC High Head Track Coach oversees all aspects of the track program for grades 9-12. It is a seasonal part-time position, involving afternoons and some nights and weekends.

Qualifications: College Degree, Coaching Background
Reports to: Athletic Director

Duties For the Head Track Coach:

1. Oversees Personnel for Indoor and Outdoor Track Teams
 - Includes 5 Assistant Coaches per season
 - Includes over 90 student-athletes per season
2. Regulates student-athlete clearance
 - Works with Trainer's Room and Nurses Office on medical clearances
 - Sets up timely registration meetings
3. Promotes the Values of the Athletic Department throughout the Entire Program
 - Hard Work
 - Humility
 - Teamwork
 - Respect
4. Transportation to Athletic Contests
 - Coordinates bus schedule to all athletic contests with AD
5. Game Officials
 - Communicate home games with head assignor to schedule referees/officials
6. Evaluates and Oversees Coaching Staff
 - Reviews job description and expectations for all assistants
 - Assess all assistant coaches and lower level coaches by watching practice and games, and to offer guidance
 - Advertises all job opening in athletics
7. Builds Relationship with league and statewide Coaches
 - Represents BC High at all league track meetings
 - Attend and participate in MIAA(state) Track conferences/meetings
8. Uphold State and School Rules
 - Stay current with MIAA(state) rules and regulations
 - Convey new state and school rules with current BC High coaching staff
9. Assists With College Placement
 - Works with Track athletes and Track Parents regarding the college recruitment process
10. Certified in State Requirements
 - CPR Training
 - Concussion Training